Republic of the Philippines
PHILIPPINE PORTS AUTHORITY
PMO BICOL
3rd St. Regional Government Center, Rawis, Legazpi City

ANNUAL PROCUREMENT PLAN FOR FY 2026

☐ INDICATIVE ☐ FINAL ☐ UPDATED (Version No.____)

as of September 8, 2026

CODE	PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOL	REMARKS (Other relevant descriptions of the procurement project, If applicable)
	PROJECT TITLE	End -User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget/ Approved Budget for the Contract (Php)		
	General Requirements											
	Goods											
	Procurement of Various Office Supplies not available at DBM-Procurement Office	Administrative Division	Procurement of Various Office Supplies not available at DBM-Procurement Office	Small Value Procurement	No	LCRB	Mar-26	May-26	Corporate Operating Budget	423,125.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Various Office Supplies available at DBM-Procurement Office	Administrative Division	Procurement of Various Office Supplies available at DBM-Procurement Office	Agency to Agency	No	N/A	Feb-26	Mar-26	Corporate Operating Budget	85,000.00	Price Quotation and Stock Availability Certification	same as Original Entry
	Fuel, Oil and Lubricants	Administrative Division	Fuel, Oil and Lubricants	Negotiated Procurement	No	N/A	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	1,900,000.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Semi-Expendable Information and Communication Technology Equipment (ICTE)	Administrative Division	Procurement of Semi-Expendable Information and Communication Technology Equipment (ICTE)	Small Value Procurement	No	LCRB	Mar-26	May-26	Corporate Operating Budget	280,650.00	Market scoping/Technical Specifications	same as Original Entry

	Procurement of Semi-Expendable Furniture, Fixtures and Books	Administrative Division	Procurement of Semi-Expendable Furniture, Fixtures and Books	Small Value Procurement	No	LCRB	Apr-26	May-26	Corporate Operating Budget	200,000.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Various Other Supplies and Materials for use of PMO Bicol	Administrative Division	Procurement of Various Other Supplies and Materials for use of PMO Bicol	Small Value Procurement	No	LCRB	Mar-26	Apr-26	Corporate Operating Budget	200,000.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Various Janitorial Supplies	Administrative Division	Procurement of Various Janitorial Supplies	Small Value Procurement	No	LCRB	May-26	Jun-26	Corporate Operating Budget	100,000.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Various Janitorial Supplies	Administrative Division	Procurement of Various Janitorial Supplies	Small Value Procurement	No	LCRB	Oct-26	Nov-26	Corporate Operating Budget	56,950.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Various Janitorial Supplies	Administrative Division	Procurement of Various Janitorial Supplies	Small Value Procurement	No	LCRB	Oct-26	Nov-26	Corporate Operating Budget	13,050.00	N/A	same as Original Entry
	Procurement of Other Supplies and Materilas	Administrative Division	Procurement of Other Supplies and Materilas	Small Value Procurement	No	LCRB	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	271,000.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Bottled Drinking Water	Administrative Division	Procurement of Bottled Drinking Water	Small Value Procurement	No	LCRB	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	240,000.00	Market scoping/Technical Specifications	same as Original Entry
	Water Expenses	Administrative Division	Water Expenses	Direct Contracting	No	N/A	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	500,000.00	N/A	same as Original Entry

	Electricity Expenses	Administrative Division	Electricity Expenses	Direct Contracting	No	N/A	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	3,200,000.00	N/A	same as Original Entry
	Postage and Courier Services	Administrative Division	Postage and Courier Services	Small Value Procurement	No	LCRB	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	80,000.00	Market scoping/Technical Specifications	same as Original Entry
	Internet Subscription Expense	Administrative Division	Internet Subscription Expenses	Direct Contracting	No	N/A	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	800,000.00	N/A	same as Original Entry
	Telephone Expenses - Landline	Administrative Division	Telephone Expenses - Landline	Direct Contracting	No	N/A	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	20,000.00	N/A	same as Original Entry
	Telephone Expenses - Mobile	Administrative Division	Telephone Expenses - Mobile	Direct Contracting	No	N/A	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	312,000.00	N/A	same as Original Entry
	Environment/Sanitary Services	Administrative Division	Environment/Sanitary Services	Direct Contracting	No	N/A	Mar-Dec.2026	Mar-Dec.2026	Corporate Operating Budget	50,000.00	N/A	same as Original Entry
	Repairs and Maintenance - Motor Vehicles	Administrative Division	Repairs and Maintenance - Motor Vehicles	Direct Contracting	No	N/A	Mar-26	May-26	Corporate Operating Budget	215,000.00	Market scoping/Technical Specifications	same as Original Entry
	Repairs and Maintenance - Motor Vehicles	Administrative Division	Repairs and Maintenance - Motor Vehicles	Small Value Procurement	No	LCRB	Mar-26	May-26	Corporate Operating Budget	25,000.00	Market scoping/Technical Specifications	same as Original Entry

	Vehicle Registration	Administrative Division	Vehicle Registration	Direct Contracting	No	N/A	May 2026; June 2026;October 2026	June 2026; July 2026; November 2026	Corporate Operating Budget	36,488.00	N/A	same as Original Entry
	Other Taxes, Duties and Premiums	Administrative Division	Other Taxes, Duties and Premiums	Small Value Procurement	No	LCRB	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	60,000.00	Market scoping/Technical Specifications	same as Original Entry
	Fidelity Bond Premiums	Administrative Division	Fidelity Bond Premiums	Agency to Agency	No	N/A	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	401,732.00	N/A	same as Original Entry
	Insurance - Motor Vehicles	Administrative Division	Insurance - Motor Vehicles	Direct Contracting	No	N/A	June 2026; July 2026, October 2026; November 2026	July 2026; August 2026, November 2026; December 2026	Corporate Operating Budget	115,345.00	N/A	same as Original Entry
	Printing of Various PPA Letterhead, Vessel Logbook and Cargo Entry Withdrawal Permit for use of PMO Bicol	Administrative Division	Printing of Various PPA Letterhead, Vessel Logbook and Cargo Entry Withdrawal Permit for use of PMO Bicol	Small Value Procurement	No	LCRB	Mar-26	Apr-26	Corporate Operating Budget	35,000.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Acrylic Signage with Advertising Bolt (EHQ Objectives) for PMO Admin. Bldg and Baseport Legazpi	Administrative Division	Procurement of Acrylic Signage with Advertising Bolt (EHQ Objectives) for PMO Admin. Bldg and Baseport Legazpi	Small Value Procurement	No	LCRB	Jan-26	Feb-26	Corporate Operating Budget	5,000.00	Market scoping/Technical Specifications	same as Original Entry
	Representation Expenses - Regular	Administrative Division	Representation Expenses - Regular	Direct Acquisition	No	N/A	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	900,000.00	N/A	same as Original Entry
	Other Maintenance and Operating Expenses	Administrative Division	Other Maintenance and Operating Expenses	Small Value Procurement	No	LCRB	Jan. - Dec. 2026	Jan. - Dec. 2026	Corporate Operating Budget	10,000.00	Market scoping/Technical Specifications	same as Original Entry

	Purchase of Meals, Snacks, Supplies and Miscellaneous Items	Administrative Division	Purchase of Meals, Snacks, Supplies and Miscellaneous Items	Direct Acquisition	No	LCRB	Macrh 2026	Macrh 2026	Corporate Operating Budget	30,600.00	N/A	same as Original Entry
	Purchase of Meals, Snacks, Supplies and Miscellaneous Items	Administrative Division	Purchase of Meals, Snacks, Supplies and Miscellaneous Items	Direct Acquisition	No	LCRB	Novemeber 2026	Novemeber 2026	Corporate Operating Budget	30,900.00	N/A	same as Original Entry
	Cultural and Athletic Expenses - Regular (Various Activities of the PMO and Participation to other Government Agencies Activities)	Administrative Division	Cultural and Athletic Expenses - Regular (Various Activities of the PMO and Participation to other Government Agencies Activities)	Direct Acquisition, Agency to Agency, Small Value Procurement	No	LCRB	March 2026 to December 2026	March 2026 to December 2026	Corporate Operating Budget	592,000.00	N/A	same as Original Entry
	Replacement of Transformer	Administrative Division	Replacement of Transformer	Direct Contracting	No	LCRB	Jun-26	Jun-26	Corporate Operating Budget	372,099.00	Technical Specification	same as Original Entry
	Trnaportation and Delivery	Administrative Division	Trnaportation and Delivery	Direct Contracting	No	LCRB	June 2026 to December 2026	June 2026 to December 2026	Corporate Operating Budget	7,108.00	N/A	same as Original Entry
	Supply and Delivery of 5 Seater Gang Chair with Armrest per seat for use at Passenger Terminal Building (PTB) at the Terminal Management Office (TMO) of Tabaco	Administrative Division	Supply and Delivery of 5 Seater Gang Chair with Armrest per seat for use at Passenger Terminal Building (PTB) at the Terminal Management Office (TMO) of Tabaco	Small Value Procurement	No	LCRB	Aug-26	Oct-26	Corporate Operating Budget	975,000.00	Market scoping/Technical Specifications	same as Original Entry
	Printing of PPA Letterhead and Bundy Card for Use of PMO Bicol	Administrative Division	Printing of PPA Letterhead and Bundy Card for Use of PMO Bicol	Small Value Procurement	No	LCRB	Aug-26	Oct-26	Corporate Operating Budget	34,000.00	Market scoping/Technical Specifications	same as Original Entry

	Printing of Tarpulin to Various Activities of PMO Bicol	Administrative Division	Printing of Tarpulin to Various Activities of PMO Bicol	Small Value Procurement	No	LCRB	August 2026, September 2026, November 2026 and December 2026	August 2026, September 2026, November 2026 and December 2026	Corporate Operating Budget	26,000.00	Market scoping/Technical Specifications	same as Original Entry
	Fuel, Oil and Lubricants	Administrative Division	Fuel, Oil and Lubricants	Negotiated Procurement	No	LCRB	August 2026 to December 2026	August 2026 to December 2026	Corporate Operating Budget	1,647,243.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Medical, Dental and Laboratory Supplies	Administrative Division	Procurement of Medical, Dental and Laboratory Supplies	Small Value Procurement	No	LCRB	Aug-26	Oct-26	Corporate Operating Budget	69,700.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of UPS	Administrative Division	Procurement of UPS	Small Value Procurement	No	LCRB	Aug-26	Oct-26	Corporate Operating Budget	19,200.00	Market scoping/Technical Specifications	same as Original Entry
	Repairs and Maintenance - Motor Vehicles	Administrative Division	Repairs and Maintenance - Motor Vehicles	Small Value Procurement	No	N/A	Aug-26	Oct-26	Corporate Operating Budget	35,100.00	Market scoping/Technical Specifications	same as Original Entry
	Repairs and Maintenance - Motor Vehicles	Administrative Division	Repairs and Maintenance - Motor Vehicles	Small Value Procurement	No	LCRB	Oct-26	Nov-26	Corporate Operating Budget	54,000.00	Market scoping/Technical Specifications	same as Original Entry
	Repairs and Maintenance - Motor Vehicles	Administrative Division	Repairs and Maintenance - Motor Vehicles	Direct Contracting	No	LCRB	Aug-26	Oct-26	Corporate Operating Budget	70,900.00	N/A	same as Original Entry

	Repairs and Maintenance - Motor Vehicles	Administrative Division	Repairs and Maintenance - Motor Vehicles	Direct Contracting	No	LCRB	Oct-26	Nov-26	Corporate Operating Budget	100,000.00	N/A	same as Original Entry
	Repairs and Maintenance - Other Machinry and Equipment	Administrative Division	Repairs and Maintenance - Other Machinry and Equipment	Small Value Procurement	No	LCRB	Aug-26	Oct-26	Corporate Operating Budget	150,000.00	Market scoping/Technical Specifications	same as Original Entry
	Repairs and Maintenance of Office Equipment	Administrative Division	Repairs and Maintenance - Other Machinry and Equipment Motor Vehicles	Small Value Procurement	No	LCRB	Sep-26	Nov-26	Corporate Operating Budget	200,000.00	Market scoping/Technical Specifications	same as Original Entry
	Repairs and Maintenance of Information Communication & Technology Equipment	Administrative Division	Repairs and Maintenance of Information Communication & Technology Equipment Motor Vehicles	Small Value Procurement	No	LCRB	Sep-26	Nov-26	Corporate Operating Budget	50,000.00	Market scoping/Technical Specifications	same as Original Entry
	Repairs and Maintenance of Furnitures and Fixtures	Administrative Division	Repairs and Maintenance of Furnitures and Fixtures	Small Value Procurement	No	LCRB	Sep-26	Nov-26	Corporate Operating Budget	20,000.00	Market scoping/Technical Specifications	same as Original Entry
	Repairs and Maintenance - Semi-Expendable Machinery	Administrative Division	Repairs and Maintenance - Semi-Expendable Machinery	Small Value Procurement	No	LCRB	Sep-26	Nov-26	Corporate Operating Budget	27,250.00	Market scoping/Technical Specifications	same as Original Entry
	Procurement of Various Office Supplies available at Procurement Service-DBM	Administrative Division	Procurement of Various Office Supplies available at Procurement Service-DBM	Agency to Agency	No	N/A	Aug-26	Oct-26	Corporate Operating Budget	73,225.00	N/A	same as Original Entry

	Advertising Promotional and Marketing Expenses	Administrative Division	Advertising Promotional and Marketing Expenses	Small Value Procurement	No	N/A	August 2026 to December 2026	August 2026 to December 2026	Corporate Operating Budget	10,000.00	Market scoping/Technical Specifications	same as Original Entry
	Rent/Lease Expenses	Administrative Division	Rent/Lease Expenses	Small Value Procurement	No	N/A	August 2026 to December 2026	August 2026 to December 2026	Corporate Operating Budget	10,000.00	Market scoping/Technical Specifications	same as Original Entry
	Conduct of Drug Testing for PMO Bicol Personnel	Administrative Division	Conduct of Drug Testing for PMO Bicol Personnel	Small Value Procurement	No	N/A	Oct-26	Nov-26	Corporate Operating Budget	104,000.00	Market scoping/Technical Specifications	same as Original Entry
	Documentary Stamps Expenses	Administrative Division	Documentary Stamps Expenses	Agency to Agency	No	N/A	September 2026 to October 2026	October 2026 to November 2026	Corporate Operating Budget	6,000.00	N/A	same as Original Entry
	Bank Charges	Administrative Division	Bank Charges	Agency to Agency	No	N/A	September 2026 to October 2026	October 2026 to November 2026	Corporate Operating Budget	56,000.00	N/A	same as Original Entry
	Procurement of Various Office Supplies not Available at DBM for use of PMO Bicol	Administrative Division	Procurement of Various Office Supplies not Available at DBM for use of PMO Bicol	Small Value Procurement	No	N/A	Sep-26	Nov-26	Corporate Operating Budget	118,650.00	Market scoping/Technical Specifications	same as Original Entry
								Sub-Total Budget A = 15,305,665.00				
	Infrastructure											
MPF-BCL-01-2026	1. Maintenance of Electrical and Port Lighting System, Electrical Room, Main Access Gate and Perimeter Fence, Port of Pasacao, Cam. Sur	TMO Camarines	Maintenance of Electrical and Port Lighting System, Electrical Room, Main Access Gate and Perimeter Fence	Small Value Procurement	Yes	LCRB	18-Aug-26	8-Sep-26	Corporate Operating Budget	999,166.25	market scoping	same as Original Entry

MPF-BCL-02-2026	2. Maintenance of Passenger Terminal Building, Port Lighting System, Mooring System and RC Curb, Port of Pioduran, Albay	TMO Pioduran	2. Maintenance of Passenger Terminal Building, Port Lighting System, Mooring System and RC Curb, Port of Pioduran, Albay	Small Value Procurement	Yes	LCRB	18-Aug-26	8-Sep-26	Corporate Operating Budget	998,484.00	market scoping	same as Original Entry
MPF-BCL-03-2026	3. Maintenance of TMO Building, Powerhouse, Perimeter Fence and Stainless Steel Handrail, Port of Bulan, Sorsogon	TMO Bulan	3. Maintenance of TMO Building, Powerhouse, Perimeter Fence and Stainless Steel Handrail, Port of Bulan, Sorsogon	Small Value Procurement	Yes	LCRB	18-Aug-26	8-Sep-26	Corporate Operating Budget	998,913.00	market scoping	same as Original Entry
MPF-BCL-04-2026	4. Maintenance of Terminal Management Office, Waterline and Main Access Gate, Port of Tabaco City	TMO Tabaco	Maintenance of Terminal Management Office, Waterline and Main Access Gate	Small Value Procurement	Yes	LCRB	18-Aug-26	8-Sep-26	Corporate Operating Budget	999,863.00	market scoping	same as Original Entry
MPF-BCL-05-2026	5. Maintenance of Terminal Management Office Building and Gate, Port of San Andres, Catanduanes	TMO Catanduanes	5. Maintenance of Terminal Management Office Building and Gate	Small Value Procurement	Yes	LCRB	18-Aug-26	8-Sep-26	Corporate Operating Budget	997,328.00	market scoping	same as Original Entry
MPF-BCL-06-2026	6. Maintenance of Terminal Management Office Building , Port of Matnog, Sorsogon	TMO Matnog	Maintenance of Terminal Management Office Building	Small Value Procurement	Yes	LCRB	Awaiting release of funds to schedule the Procurement /Activity/Timeline		Corporate Operating Budget	998,000.00	market scoping	same as Original Entry
MPF-BCL-07-2026	7. Maintenance of Passenger Terminal Building and Perimeter Fence, Port of Virac, Catanduanes	TMO Catanduanes	Maintenance of Passenger Terminal Building and Perimeter Fence	Small Value Procurement	Yes	LCRB	Awaiting release of funds to schedule the Procurement /Activity/Timeline		Corporate Operating Budget	996,000.00	market scoping	same as Original Entry

MPF-BCL-08-2026	8.Emergency Maintenance of PTB 1 and 2 Security Building, STP and Perimeter Fence caused by Typhoon Uwan , Port of Tabaco City, Albay	TMO Tabaco	Emergency Maintenance of PTB 1 and 2 Security Building, STP and Perimeter Fence caused by Typhoon Uwan	Small Value Procurement	Yes	LCRB	Awaiting release of funds to schedule the Procurement /Activity/Timeline		Corporate Operating Budget	998,000.00	market scoping	same as Original Entry
MPF-BCL-09-2026	9. Emergency Maintenance of Port Police Building, Port of Matnog Sorsogon	TMO Matnog	Emergency Maintenance of Port Police Building	Small Value Procurement	Yes	LCRB	Awaiting release of funds to schedule the Procurement /Activity/Timeline		Corporate Operating Budget	998,000.00	market scoping	same as Original Entry
MPF-BCL-10-2026	10. Maintenance of Passenger Terminal Building, Port of Bulan, Sorsogon	TMO Bulan	Maintenance of Passenger Terminal Building	Small Value Procurement	Yes	LCRB	Awaiting release of funds to schedule the Procurement /Activity/Timeline		Corporate Operating Budget	997,000.00	market scoping	same as Original Entry
MPF-BCL-11-2026	11.Upgrading of Electrical Service Connection, Port of San Andres, Catanduanes	TMO Catanduanes	Upgrading of Electrical Service Connection	Small Value Procurement	Yes	LCRB	18-Aug-26	8-Sep-26	Corporate Operating Budget	290,278.84	market scoping	same as Original Entry

Sub-Total Budget B = 10,271,033.09

Total Budget A & B = 25,695,348.09

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Bids and Awards Committee , Secretariat

Recommended by:

By the Authority of the Bids and Awards

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